



## CALL FOR PROPOSALS

The National Alliance for Partnerships in Equity (NAPE) is currently accepting proposals for its annual Professional Development Institute (PDI), April 21-23, 2015. The conference is being held at the Westin Alexandria, 400 Courthouse Square, Alexandria, VA.

This national conference focuses on access, equity, and diversity in education, particularly career and technical education (CTE), and the workforce. Focused on building the capacity, knowledge, and skills of both state education administrators and local educators, the PDI brings together the most current researchers and practitioners in educational equity to share best practices and build a learning community of professionals.

The globalization of the American economy has increased the need for a highly skilled workforce in new and emerging high-skill, high-wage careers. With the current focus on preparing students for college and careers, especially in science, technology, engineering, and math (STEM) fields, ensuring that every student is engaged in learning is critical. The current economic climate of the nation illustrates that many Americans are struggling to gain the necessary skills to enter high-skill, high-wage employment. For those facing multiple barriers to education and training—such as single parents, low-income individuals, individuals with disabilities, and those with limited English proficiency—the path to economic security is proving to be ever more challenging.

To address these realities in a meaningful and effective manner, NAPE is requesting proposals for the 2015 PDI on the following themes:

- Public and Private Partnerships to Advance Access, Equity, and Diversity in Education and the Workforce
- New Research on Advancing Underrepresented Students in the K-20 Education Pipeline, Especially in STEM and/or in Career and Technical Education (CTE)
- Effective Practices, Programs, or Policies to Address Student Achievement and Outcome Gaps
- Strategies for Increasing Access, Retention, and Transition of Special Population Students<sup>1</sup> in Education and Employment—College AND Career Readiness

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<sup>1</sup> Special Populations as defined in the Perkins Act: single parents, displaced homemakers, individuals pursuing nontraditional careers, individuals with disabilities, individuals from economically disadvantaged families including foster children, and individuals with limited English proficiency.

## Audience

This conference is designed for educators, workforce development professionals, and advocates dedicated to removing barriers to equal opportunity in education and the workforce. The program will highlight strategies and solutions for preparing a diverse workforce for high-wage, high-demand careers. Proposals should be drafted to address the following audiences:

- School Counselors and Student Support Services Personnel
- CTE and STEM Faculty, Teachers, Administrators, and Researchers
- State and Local Special Populations, Nontraditional, and Equity Coordinators
- Workforce Development and TANF Staff/Community-Based Organization Staff
- Policy/Think Tank Advocates and Educational Equity Researchers
- Professional Development and Resource Project Staff

## Proposal Tips and Guidelines

Workshops are 1 hour and 15 minutes in length. Successful presenters will

- have firsthand experience with their topic and understand their audience;
- provide timely and relevant information that can be put into immediate use;
- engage participants in an activity or hands-on learning;
- provide clear and useful handouts for workshop attendees; and
- present effective strategies focused on one or more special populations or other underrepresented groups

## How to Apply

All submissions must include all the information requested. Incomplete submissions will not be considered. **The submission deadline is December 1, 2014.** Notification letters will be sent to the primary presenter via email on January 16, 2015. If selected to present, then you will also receive a Speaker Agreement form to be returned to the NAPE national office by January 30, 2015. Please submit your completed proposal via Survey Monkey (<https://www.surveymonkey.com/s/CFP2015PDI>).

## Audiovisual Needs and Handouts

Presenters will have access to an LCD projector and screen during their presentation. Presenters are responsible for bringing their own laptop and for providing their own handouts. *An electronic copy of presentations must be sent to NAPE a week before the conference.*

## Registration Information

Registration opens December 1, 2014. Presenters must register for the NAPE PDI and must cover all expenses associated with travel to and from the conference, lodging, and meals (other than those provided by NAPE during the conference). The hotel room rate for the 2015 NAPE PDI is **\$211** + tax. Presenters who choose to attend the conference ***only for their session*** will not be required to pay a registration fee.

**Early Bird Registration**  
(ends 3/6/15)

NAPE Members, \$495  
Nonmembers, \$595  
Day Rate, [see PDI webpage](#)

**Regular Registration**  
(begins 3/7/15)

NAPE Members, \$570  
Nonmembers, \$670  
Day Rate, [see PDI webpage](#)

Registration includes breakfast, lunch, and reception on Tuesday and breakfast and lunch on Wednesday and Thursday. For more information, [click here](#) or copy and paste the following into your browser:

<http://www.napequity.org/professional-development/professional-development-institute-2/>

**Required Information**

Completed proposals must be received by December 1, 2014, via Survey Monkey:  
<https://www.surveymonkey.com/s/CFP2015PDI>

Direct questions to Joyce Ayers at (717) 407-5118 or via email at [jayers@napequity.org](mailto:jayers@napequity.org).

**Presenters**

For the main presenter, provide:

Name  
Email  
Job Title  
Organization  
Address  
City, State, Zip  
Phone (office, cell, and fax)  
Email

For each supporting presenter, provide:

Name  
Job Title  
Organization  
Email

(If more than 2 presenters, then email the information for presenters 3+ to Joyce Ayers at [jayers@napequity.org](mailto:jayers@napequity.org).)

## Description of Presentation

**A.** Title or Presentation: (to appear in the PDI program guide)

**B.** Select the conference theme for which you are submitting a proposal:

- Public and Private Partnerships to Advance Access, Equity, and Diversity in Education and the Workforce
- New Research on Advancing Underrepresented Students in the K-20 Education Pipeline, Especially in STEM and/or in Career and Technical Education (CTE)
- Effective Practices, Programs, or Policies to Address Student Achievement and Outcome Gaps
- Strategies for Increasing Access, Retention and Transition of Special Population Students in Education and Employment—College AND Career Readiness

**C.** Provide an abstract of no more than 75 words that describes your presentation. (Your abstract will be used for the PDI program guide. NAPE reserves the right to edit the copy.)

**D.** Describe the intended audience for your presentation and your expectations about their level of experience with your topic.

**E.** Check the population(s) that your presentation will focus on (Check all that apply)

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|---|---|
| <input type="checkbox"/> Single Parents                 | <input type="checkbox"/> Individuals Pursuing Nontraditional Careers          |
| <input type="checkbox"/> Individuals with Disabilities  | <input type="checkbox"/> Individuals with Limited English Proficiency         |
| <input type="checkbox"/> Older Workers                  | <input type="checkbox"/> Women and/or Other Underrepresented Groups in STEM   |
| <input type="checkbox"/> Displaced Homemakers           | <input type="checkbox"/> Economically Disadvantaged                           |
| <input type="checkbox"/> Youth                          | <input type="checkbox"/> Adult Learners                                       |
| <input type="checkbox"/> Veterans or Military personnel | <input type="checkbox"/> Specific Ethnic/Racial Population (please designate) |
| <input type="checkbox"/> Other (please describe)        |   |

**F.** Explain the information or knowledge your audience will gain for the presentation. (presentation objectives)

**G.** Describe the content and pacing of your presentation. If more than one presenter, then indicate how each presenter will be involved in the presentation.

**H.** Rank preferred workshop presentation times. (“1” = most preferred; “5” least preferred)

Tuesday, April 21, 2015:  **9:15-10:30 AM**  **10:45-12:00 PM**  **2:15-3:30 PM**

**3:45-5:00 PM**

Thursday, April 23, 2015:  **9:15-10:30 AM**  **10:45-12:00 PM**

- I.** List any additional audiovisual needs you will have. (NAPE provides LCD projectors/screens for each workshop.)
- J.** Provide a very brief biography (150 word max.) of the lead presenter to be used as an introduction at the beginning of your workshop.
- K.** Provide a very brief biography (150 word max.) of any supporting presenter(s). (If there will be more than one supporting presenter, email each biography to Joyce Ayers at [jayers@napequity.org](mailto:jayers@napequity.org))