

**Nontraditional Technical Assistance Project
Technical College System of Georgia
Georgia Department of Education**

The Five Step Program Improvement Process Training

**Thursday, January 29, 2009
Educational Training Centers
9:30 am – 3:30 pm**

Agenda

9:30 – 9:45	Welcome and Introductions Dr. Ray Perren Assistant Commissioner for Technical Education, Technical College System of Georgia Emily Spann Career, Technical and Agriculture Education Program Manager Georgia Department of Education Mimi Lufkin, Chief Executive Officer, National Alliance for Partnerships in Equity Introduction of Site Facilitators Participant Introductions at Each Site Location
9:45 – 10:00	Why Nontraditional Careers?
10:00 – 10:30	Startling Statements
10:30 – 10:45	Orientation to Training Materials
10:45 – 11:00	Break
11:00 – 12:00	Step One: Documenting Performance Results Local Data Worksheets
12:00 – 12:30	Step Two: Identifying Root Causes
12:30 – 1:30	Lunch
1:30 – 2:00	Root Causes Exercise
2:00 – 2:45	Step Three: Selecting Effective Strategies
2:45 – 3:15	Team Planning Summary and Reporting
3:15 – 3:30	Evaluation and Follow-Up Plan